



Job Description : Family Support Worker

Hours: 37.5 hours per week

Location: Birmingham and Surrounding Areas

Purpose of the role

The purpose of the role is to assist families with multiple and complex needs, with the aim of enabling them to achieve and maintain outcomes to best support them. The family support worker will manage a caseload and meet with families on a regular basis to provide a package of support interventions to meet the families targeted needs.

The role requires travel to sites, and the Family Support worker will be expected to work within the community setting within Birmingham & Solihull

Safeguarding Statement

The staff and Directors of Malachi Specialist Family Support Services CIC are committed to protecting and safeguarding all children and vulnerable adults it works with and promoting their well-being, as far as is reasonably possible. The organisation recognises its position in terms of the high level of engagement its staff has with vulnerable children and therefore operates safer recruitment and selection procedures and offers internal child protection training as part of its induction process. All organisation policies re-enforce Malachi's commitment to safeguarding.

Main responsibilities

- To work directly with children in need and their families in Schools and community settings where a referral has been received in order to offer emotional and practical support to both children and parents/carers.
- To work with parents directly to uncover their underlying issues affecting inter family relationships and promote, strengthen and develop the

resilience and potential of parents/carers and children, to reduce dependency on external specialist services

- Deliver a solution focused approach whilst maintaining focus on the safety and well being of the family
- To make accurate assessments and action plans and work to these identified actions in order to positively influence family situations.
- Liaise with teachers, other relevant professionals, social services and other external agencies where appropriate
- Liaise with Children's Services (Adults/Children's Services) and professionals within external agencies, as agreed within plans for children.
- Complete relevant case notes, reports and assessments using the organisations bespoke software programme
- To professionally represent Malachi, by working in line with the policies and procedures of the company at all times.
- Following relevant training, to contribute to/lead the Common Assessment Framework or Early Help Assessments process where appropriate (full training can be given).

General Duties and Responsibilities:

- To ensure you have an understanding (appropriate to your role) of, and comply with Malachi SFSS procedures for promoting and safeguarding the welfare of children
- To attend conferences, review meetings, supervision and training sessions as requested
- To comply with Malachi's Health & Safety policy, data protection policy and to protect your own and others health, safety and welfare
- To comply with Malachi's Diversity and Equality policy, in every aspect of your work
- To work flexibly as will be required by the needs of the service to carry out any other reasonable duties as required

- To promote and adhere to the values of Malachi SFSS
- To manage your own continuous professional development
- To adhere to all policies and procedures of Malachi SFSS
- To practice in line with Malachi's child protection policy and procedures at all times and keep the safeguarding of children at the forefront of all duties making referrals to the appropriate children's services team where it is deemed a child is at risk of harm.

In the performance of duties outlined in this job description, the post holder may have access to confidential information relating to children and their families. All such information is to be regarded as strictly confidential. All such information may only be divulged to authorised persons in accordance with the organisations policies and procedures relating to confidentiality and the protection of personal and sensitive data.

The job description is a broad picture of the post at the date of preparation and does not represent a finite list of duties and the post holder may be called upon to undertake further duties or additional roles not already mentioned but in accordance with your post as a Family Support Worker. It is not an exhaustive list of all possible duties and it is recognised that jobs change and evolve over time